

Team Meetings™

by Interaction Associates

TRANSFORM YOUR TEAM MEETINGS TO PRODUCE RESULTS



Would you like to stop wasting time and team talent?

Are meeting participants frequently unable to reach agreement, make decisions or reconcile differences?

Team members often tell us their meetings are inefficient and produce disappointing results. Meeting participants frequently cannot reach agreement, make decisions, or reconcile differences. As a result, meetings leave team members doubting their team's ability to reach its full potential.

Prerequisite: Teams in Action®

EFFICIENT, PRODUCTIVE TEAM MEETINGS

Team Meetings™ is a one-day research-based module of Teams in Action® that provides team members with a framework for setting up, conducting, and following through on meetings. Participants learn how to manage discussions, deepen mutual understanding, and build informed agreements.

SHARING RESPONSIBILITY FOR SUCCESS

Team Meetings™ teaches team members how to share responsibility for the team's success. Instead of relying on the team leader or an outside facilitator, team members learn how to participate in meetings in a way that leads to results. In turn, this greater involvement reinforces the value of teamwork, improves productivity, and builds commitment to the team's goals.

BENEFITS FOR TEAM MEMBERS

Team members will learn how to:

- Eliminate unnecessary meetings
- Set realistic, measurable meeting objectives
- Share information and build agreements swiftly
- Apply a variety of decision-making methods to resolve tough issues
- Keep meetings focused and productive
- Enhance each member's contribution to the team effort

Benefits for the Organization

With more effective team meetings, your organization will gain:

- Better performance from your teams
- Quicker, more effective cross-functional decision making
- Greater commitment to team and organizational goals
- Enhanced support for teamwork throughout the organization
- Increased autonomy of teams, freeing leaders and sponsors to focus on other issues

IA is a 40-year firm specializing in the development of Facilitative Leaders. We equip these leaders to solve complex problems and achieve extraordinary results by leveraging the power of people working together. Since 1969, we have partnered with global leaders across all industries, and many of the Fortune 100, to transform the way people lead, and are led, at every level in an organization.