

Steps for Building an Agreement

Building agreement is a critical function in collaboration. By getting people to agree on what to do and how to do it, leaders and facilitators create a safe environment for people to work together and to participate fully.

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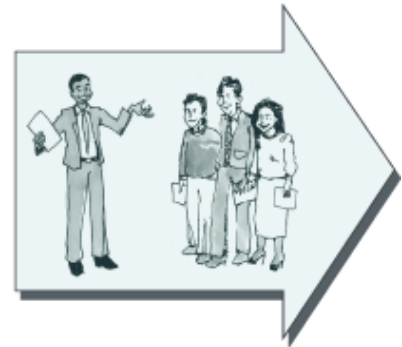
1 Present a Proposal



2 Check for Understanding



3 Check for Agreement



Example: The Learning Contract

1. Present a Proposal

"Because we all learn in different ways, the workshop leaders will be using a variety of learning vehicles in this workshop. If you are not getting your needs met, despite the variety of learning formats, please take the responsibility for your own learning by asking for what you need."

2. Check for Understanding

"Is there anyone who is unclear about the proposed Learning Contract?"

3. Check for Agreement

"Is there anyone who cannot agree to this contract?"